



## Human Resources

DATE POSTED: August 19, 2005

REQ. # 05-188

NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER

2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652

Telephone (772) 462-1546 Jobline (772) 462-1967

<http://co.st-lucie.fl.us>

This position must be posted for at least five (5) working days from 08-19-2005 TO 08-25-2005, but will remain open until filled.

DEPARTMENT/DIVISION
<b>PARKS &amp; RECREATION - SAVANNAS</b>
POSITION AVAILABLE
<b>RECREATION SUPERVISOR III - TEMPORARY</b>
# OF OPENINGS
<b>1</b>
STARTING SALARY
<b>\$26,437.22 / year</b>
COMMENTS
<b>Driving Position</b> <b>This is an approximately 8 week temporary position while permanent supervisor is on maternity leave. Employee is responsible for the operation of the Savannas Recreation Area, a campground and picnic area. Responsible for grounds maintenance, registration of campers, cash handling and customer relations. Employee will work 40 hours per week, some weekend and night work may occur from time to time.</b>
VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE 654**  
**PAY GRADE 14**  
**SALARY: \$26,437.22 - \$40,341.39**  
**RECREATION SUPERVISOR III**

**MAJOR FUNCTION:** Specialized recreation work in the coordination of a segment of a recreation program in a specific area or park.

**KNOWLEDGE, ABILITIES, AND SKILLS NEEDED IN ORDER TO PERFORM THE ESSENTIAL JOB FUNCTIONS:**

**Knowledge:** Knowledge of the principles, practices and techniques of public recreation programs and the needs of all levels and age groups. Knowledge of the facilities and equipment required in both indoor and outdoor recreation activities.

**Abilities:** Ability to establish and maintain effective working relationships with the general public. Ability to demonstrate skill and leadership in various recreational activities.

**ESSENTIAL JOB FUNCTION:** Supervises the recreation activities of groups within an assigned area. Supervises such recreational activities as aquatics, playgrounds, parks, community centers, special activities, sports and athletics. Stimulates interest in recreational activities within the area through contacts and liaison with interested groups and individuals. Supervises, trains and evaluates the work of all paid and volunteer personnel of the assigned location. Participates in staff conferences with other supervisors in planning comprehensive recreation programs. Conducts staff meetings with subordinate personnel to discuss plans, programs and problems. Investigates and takes action on requests, suggestion or complaints concerning recreation services in the assigned area. Provides leadership by introducing new programs, equipment and facilities to staff members and the community. Requisitions equipment and supplies as needed. Responsible for inventory control of equipment and materials allocated in the area. Performs related work as required.

**ESSENTIAL PHYSICAL SKILLS:** Use of both hands and fingers with dexterity. Good hand/eye coordination. Very frequent use of good near vision, good hearing. Frequent walking and standing.

**ENVIRONMENTAL CONDITION REQUIREMENTS:** Outdoor working under adverse weather conditions of cold, heat, humidity and rain. Working in air-conditioned office.

**WORK HAZARDS:** Work around all types of machinery and motorized equipment. Exposure to chemicals and fertilizers.

**SAFETY EQUIPMENT USED OR NEEDED:** Safety glasses, protective clothing required where chemical/pesticides are used and items of protection commonly associated with the work hazards as listed above.

**EDUCATION:** Graduation from an accredited college or university with major course work in recreation or parks, physical education, health or closely related fields. Two years paid supervisory experience in the administration of recreation and/or parks programs.

**EXPERIENCE:** A comparable amount of training and experience may be substituted for the minimum requirements.

**LICENSE CERTIFICATION OR REGISTRATION:** Must have a valid Florida driver's license and maintain a good driving record.

Union	Non-Union ✓	Exempt ✓	Non-Exempt
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